

# Federal Advisory Committee (FAC) Membership Balance Plan

Please read the Federal Advisory Committee Membership Balance Plan Guidance prior to completing this form

U.S. DEPARTMENT OF JUSTICE (DOJ)
<b>(1) FEDERAL ADVISORY COMMITTEE NAME</b> <i>State the legal name of the FAC</i>
Global Justice Information Sharing Initiative (Global) Advisory Committee (GAC)
<b>(2) AUTHORITY</b> <i>Identify the authority for establishing the FAC</i>
The GAC is established by authority of the Attorney General, and in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App. II.
<b>(3) MISSION/FUNCTION</b> <i>Describe the mission/function of the FAC</i>
The GAC is an advisory body to the Attorney General, and the Assistant Attorney General (AAG), Office of Justice Programs (OJP). It was created to develop national policy recommendations to inform, facilitate, and enable broadscale exchange of justice information in support of DOJ's mission. The GAC seeks to recommend to the Attorney General and AAG/OJP measures to improve the administration of justice and protect the public by promoting practices and technologies for the secure sharing of justice information as it relates to local, state, and tribal governments and their relationships to the federal government. The GAC recommends policies and practices, and provides technical input related to other justice or law enforcement issues upon request by the Attorney General, the AAG/OJP, and the GAC's Designated Federal Official (DFO).
<b>(4) POINTS OF VIEW</b> <i>Based on understanding the purpose of the FAC,</i> <i>(a) describe the process that will be used to ensure the committee is balanced, and identify the categories (e.g. individual expertise or represented interests) from which candidates will be considered;</i> <i>(b) consider identifying an anticipated relative distribution of candidates across the categories; and</i> <i>(c) explain how a determination was made to appoint any individuals as Special Government Employees or Representative members</i>
The GAC will consist of approximately 30 members and will be comprised of key officials from local, state, tribal, federal, and other justice-interested entities that work to support public safety. Members will be selected based on their represented interests. The categories of represented interests will encompass agencies and organizations concerned with improving the administration of justice and protecting the public by promoting practices and technologies for the secure sharing of justice information. In selecting potential members, the GAC anticipates using a distribution that includes at least one member from the desired areas of expertise and the various levels of government. This distribution will ensure that multiple views from the justice community are represented. The authority to appoint members to the GAC was delegated by the Attorney General to the Global Designated Federal Official (DFO). The GAC has selected to designate members as representative members with the purpose of each member providing advice and guidance that represents the views of practitioners, experts, and advocates in each of the respective areas of expertise from which the member was chosen. The DFO will ensure the committee is balanced by regularly assessing the represented interests of the existing members and comparing that assessment to the GAC mission to ensure appropriate representation from the justice community. It is expected that membership balance is not static, and the expertise or experience relevant to the mission/function of this committee may change over time, depending on

**(5) OTHER BALANCE FACTORS**

*List any other factors your agency identifies as important in achieving a balanced FAC*

Not applicable.

**(6) CANDIDATE IDENTIFICATION PROCESS**

*Summarize the process intended to be used to identify candidates for the FAC, key resources expected to be tapped to identify candidates and the key persons (by position, not name) who will evaluate FAC balance. The summary should:*

- (a) describe the process*
- (b) identify the agency key staff involved (by position, not name)*
- (c) briefly describe how FAC vacancies, if any, will be handled by the agency; and*
- (d) state the membership term limit of FAC members, if applicable*

The existing GAC members were selected by the Global DFO to ensure representation from local, state, tribal, federal, and other justice-interested entities that work to support public safety and to ensure the GAC could achieve its mission. In order to obtain new members, current GAC representatives must nominate potential new member organizations. The full GAC must vote to determine whether the nominated organization should be recommended for membership. Potential member organizations must be approved by a majority vote of the GAC members. Formal letters of invitation to serve on the GAC will be extended by the DFO. Appointments are for two years and are to be renewed at the discretion of the Attorney General and/or the DFO. Renewals and the election of new member organizations will be made by the DFO, upon the advice of the full GAC. All members serve at the discretion of the Attorney General or his/her designee. A vacancy on the GAC will be filled in the same manner in which the original appointments were made.

**(7) SUBCOMMITTEE BALANCE**

*Subcommittees subject to FACA\* should either state that the process for determining FAC member balance on subcommittees is the same as the process for the parent FAC, or describe how it is different*

*\*This is relevant to those agencies that require their subcommittees to follow all FACA requirements.*

GAC subcommittees are not subject to FACA because they are not providing advice directly to a Federal Officer of DOJ. All advice or work products go directly to the parent Committee for review, consideration, and deliberation at a GAC meeting before being submitted to DOJ through the DFO.

**(8) OTHER**

*Provide any additional information that supports the balance of the FAC*

Not applicable.

**(9) DATE PREPARED/UPDATED**

*Insert the actual date the Membership Balance Plan was initially prepared, along with the date(s) the Plan is updated*

February 16, 2012